

HOME SELLER'S CHECKLIST

<input type="checkbox"/>	Hire a quality Real Estate Broker
<input type="checkbox"/>	Advise Meyer & Spencer of items which are excluded from Sale
<input type="checkbox"/>	Provide Meyer & Spencer with Survey
<input type="checkbox"/>	Provide Meyer & Spencer with your Deed, Tax Bills and prior Title Report
<input type="checkbox"/>	Provide Meyer & Spencer with your current Mortgage Statement
<input type="checkbox"/>	Close any open lines of credit
<input type="checkbox"/>	Provide Meyer & Spencer with Building Permits and Certificates of Occupancy for any additions or alterations to the premises
<input type="checkbox"/>	Meet with Meyer & Spencer to review the contract
<input type="checkbox"/>	Mark your calendar with the date the Buyer's are required to have mortgage commitment
<input type="checkbox"/>	Notify Meyer & Spencer of your desired closing date, scheduled move
<input type="checkbox"/>	Obtain final readings for oil, gas and water adjustments
<input type="checkbox"/>	Bring Photo ID and checkbook to closing